



Sheffield City Swimming Club

Communications

The club communicates with its Members and their carers, Coaches, Teachers, Volunteers, Officials, Committee Members and prospective members using various avenues. The choice of avenue depends on the nature of the communication (eg is it confidential, is it for all members, is it to generate debate within the club etc).

The prime means of communication is via our web site (www.sheffieldswimming.org.uk), all information that is not confidential, is available via the web site (eg Club rules, codes of Conduct, Club Handbook, Roles and Responsibilities, agreements with other swimming clubs, Newsletters, Results and personal bests, Training schedule and pool times, Coaching staff details, roll of Honour, "How to join the club", forms, insurance details, forthcoming swimming trials etc).

Within the website are discussion forums for club members only. These are used to provide 'news from the committee', entry arrangements for galas, messages from Coaches, team information, information from the Club Shop, to seek views, raising alterations and for members to place notices or their own communications.

The Web site is supplemented by a Noticeboard at Heeley Pool. In addition for the few members who do not have access to the internet paper copies of all appropriate information is made available

Email and post are used where it is essential to contact members individually.

The club has established a network of liaison officers covering all the training squads to act as a focal point for information that needs disseminating and receiving information. For example, reminding people about gala entries and education programmes, collecting gala entry forms and application to education events.

Phil Johnson (Chair)

John Deal (Secretary)